

MINUTES OF THE  
PARK & RECREATION COMMISSION COMMITTEE MEETING  
Village of Butler

23-August-2017

*Minutes not formally approved until the next Park & Recreation Commission Meeting.*

The meeting was called to order at

ROLL CALL

Present: Kevin Endries, Tony Uravich, Dani Ernst, Charlene Benjamin, Jerry Orvis (Trustee)

Absent: None

Guests: None

Meeting called to order at 5:30 p.m.

PERSONS DESIRING TO BE HEARD

None

CONSIDERATION OF MINUTES:

Motion by Charlene, seconded by Jerry to approve the Park & Recreation Commission minutes of June 28, 2017. Motion carried unanimously. No July meeting or minutes.

OLD BUSINESS

1. Tennis net & equipment: Kevin reported that the basketball & tennis courts were built under a grant and cannot be changed.
2. Flea Market: Discussed a Market or Village-wide rummage at the park as a fund-raiser. No action taken.
3. Fence Line Advertisements: We have all the information for next year if softball continues.

NEW BUSINESS

1. Fourth of July Report
  - a. Parade:
    - i. About 23 units: able to recruit a couple of new participants.
    - ii. Cost: \$1,400 for the two bands.
    - iii. Two incidents, already handled.
      1. Fainting drummer from Oconomowoc American Legion Band.
      2. Bar stool incident. Need to enforce the sign-off policy for everyone, including those joining the day of the parade, so we have contact information. More work for the line-up manager, but less risk for the Village.
  - b. Festivities: raised \$2000+ for the playground.
    - i. Band and food were all donated – no expenses
    - ii. Many requests for beer at the park – will need to consider whether or not to provide in 2018
  - c. Playground Committee report
    - i. Per Kayla's note to the Board, construction will start this fall.
    - ii. Demolition day will be coordinated through Kayla.
    - iii. Any requests to "adopt" old equipment have to go to Kayla. Items will be sold rather than donated, to eliminate liability risks.
2. Park Improvements
  - a. Benches discussion
    - i. Benches outside the Community Building are falling apart. Kayla C. and Jim Bremberger have been informed. How do we get these fixed? Or replaced? Can Park & Rec do this with a group of volunteers?

- b. Field rental discussion
  - i. Porta-potty at home plate: This was full on 4<sup>th</sup> of July and for the August softball tournament. It doesn't appear that the units are emptied each week. Does the Village maintain the porta-potties or do the people who rent the fields pay for this?
  - ii. What does the contract say?
- c. Parkland at the end of Derby Street discussion
  - i. Has been some discussion of starting a Community Garden. Some residents at the Regency have expressed an interest.
  - ii. Easement would need to be arranged for.
  - iii. ACTION ITEM: Kevin will talk with Kayla about parameters, rules, access, etc.
- d. Community Building discussion
  - i. Blinds need to be replaced, but is it worth it to put new ones up? Do we have a process to check the building after every rental to check garbage, clean up, toilet paper, etc.?
  - ii. Can we have an arrangement to hire someone to check the building?
  - iii. Do our rental contracts have an ending time?
- e. Nature Trail discussion
  - i. Who is responsible for cutting this? Is this on a regular schedule? Is it possible to get it cut regularly?
- f. Softball League discussion
  - i. Dani has three to four teams ready to play in a Fall League.
  - ii. Fall League:
    - 1. \$256 flat rate; minimum 10 players, 8 games. Would need to start Thursday, Sept. 7<sup>th</sup>.
    - 2. Umpires? Could require teams to supply umpires for other team's games.
    - 3. Field maintenance? Could the league do this themselves?
    - 4. Administration? Would be handled by the team manager.
    - 5. ACTION ITEM: Dani will discuss with Village Hall
- 3. Eagle Scout Project.
  - a. Not discussed.
- 4. September Agenda
  - a. Softball discussion with Kayla
  - b. Eagle Scout Project
  - c. Possible Park Improvements
  - d. Butler Community Garden
  - e. Playground Committee Update from Kayla

### ADJOURNMENT

Motion by Jerry, seconded by Dani; adjourned at 6:54 p.m.

Next meeting is scheduled for September 27, 2017 at 5:30 p.m. in the Conference Room at Village Hall.

Submitted by: Charlene M Benjamin, Secretary, Park & Recreation Commission